



BOYS & GIRLS CLUBS
OF THE LEWIS CLARK VALLEY

EMPLOYEE/VOLUNTEER BACKGROUND CHECK FORM

This form grants the Boys & Girls Clubs of the Lewis Clark Valley permission to submit the information below to the appropriate agencies for background screening purposes. This is a requirement for all employees and volunteers. All prospective employees and volunteers are required to complete this form, regardless of sex, race, color, creed or social status. Every Club employee/volunteer has an at-will relationship with the Club. Volunteers are free to resign their position at any time, just as the Club is free to terminate a volunteer for any reason at any time, with or without cause and without prior notice by the Club.

(Please print all information)

FIRST _____ MIDDLE _____ LAST _____

PLACE OF BIRTH _____ POSITION VOLUNTEERING FOR _____

SS# _____ Male Female DATE OF BIRTH _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EMAIL ADDRESS _____

EMPLOYER _____ POSITION _____

WORK PHONE _____ HOME PHONE _____ CELL PHONE _____

DRIVER'S LIC. # _____ STATE LICENSE IS ISSUED IN _____

What other organizations have you worked/volunteered for? This information may be used to check references.

Have you ever been arrested? Include Date. ___NO ___ YES, for _____

Have you ever been convicted of a felony? ___NO ___ YES, for _____

Are there any outstanding warrants against you? ___NO ___ YES, for _____

Are you currently taking prescription medicine? ___NO ___ YES, for _____

Please list any mental or physical disability that would impact your ability to serve as a volunteer in any capacity or special accommodations in our program: _____

By signing below, I acknowledge that I have completed this form in its entirety and all of the information that I have submitted is true. Failure to do so may result in barring me from participation/employment with the Boys & Girls Clubs of the Lewis Clark Valley. I understand that completing this form does not guarantee me employment or the ability to volunteer at the Club.

Volunteer/Employee Signature _____ Date _____

Club Staff Signature _____ Date _____

Date Background Ran: _____ Date Background Approved: _____

Approved by Initials: _____ Entered into Vision Yes No